Universal Academy Monthly Board Meeting

Board Minutes of April 20th, 2026

1:00PM

Attended: Marianne Mlambe, Randa Roushdy, Dr. Abdiqani Elmi, and Abdulkadir Osman

Ex-Officio: Farhiya Einte

Guest : Stephanie Anderson

Absent: Ahmed Igale,

1. ***The meeting was called into order at 1:10 pm by the Board Chair Mr. Osman.***
2. **Conflict of Interest:** None
3. **Approval of agenda:** Ms. Roushdy made the motion to approve the Board Agenda and Mr. Osman seconded. All were in favor of the motion and none opposed.
4. **Approval of minutes of March 30th:** Dr. Elmi made a motion to approve March's Minutes; Ms. Mlambe seconded. All were in favor of the motions and none opposed.
5. **The Financial Reports for the months of February & March 2026:** Ms. Stephanie Anderson presented the financial reports for the two months. Ms. Mlambe made a motion to approve both reports and Dr. Elmi seconded. All were in favor of the motions and none opposed.
6. **Community Comments:** None
7. **Director's Report:** 628 students in the central location and 217 in the south west location.

   The school is in the middle of MCA. NWEA will start right away after the spring break which will start next week. There are some changes in the calendar as Eid Adha will come in the last week of school.

   The changes are as follows:

   - May 21st: KG graduation at central location
   - May 26th: KG graduation at southwest location

Elementary field day

- May 27th: MS/HS field day
- May 28th: E-learning
- May 29th: Last day of school; Honor roll, student of the year, and talent show
- May 30th: Graduation of grade 8 and 12 at Macalester University at 1:00 pm
- Valley Fair: Elementary - June 2nd/MS/HS - June 3rd

8. Others:

- **Trip to Morocco:** Due to the war in the Middle East, the school has decided to postpone the trip until next school year. And now, the juniors will be going instead of the sophomores.
- **Scitech Academy merges Universal:** The Autorither didn't want to approve its contract as the school consistently performed low. There are 300 students with good behavior. The school also has good finances. The Scitech Director called our Executive Director to merge. The ED went to visit the school and she plans to interview the staff. Mr. Osamn recommends to meet with them too and to postpone the merging until the following school year.
- **Approval of the updated "Wellness Policy" -** Mr. Osman made the motion to approve the policy; Ms. Roushdy seconded; all were in favor of the motion. None opposed.
- **Evaluation of the Executive Director:** The board members discussed the ED evaluation and shared their feedback with her.
- **The need of having a Building Manager**: The executive director noted that the school needed to hire a building manager. Mr. Osman recommended calling Ms. Abas and convincing him to return, since he is familiar with how the school operates. - The board members agreed; he will therefore meet with him to offer him the position. Let's hope Ms. Abas agrees to rejoin the team.

9. Adjourn: The meeting was adjourned at 2:23 PM; Mr. Osman made the motion to adjourn the meeting; Ms. Roushdy seconded; all were in favor of the motion. None opposed.